Supply of Soap Noodles, to
Telangana State Girijan Co-operation Corporation Limited (TSGCC)

Request for Proposal
Technical Bid

September, 2019
Tender Reference No. 176/2019/D
I. Notice Inviting Tender

NAME OF TENDER: Supply of Soap Noodles to
TS Girijan Cooperative Corporation Limited, Hyderabad

DESCRIPTION OF WORK: Supply of Soap Noodles (Adani/3F/ Jocil make)
to TSGCC Ltd., Hyderabad.

AUTHORITY INVITING BIDS: Committee as constituted by the competent authority

TWO-BID SYSTEM: The tender is a two-bid system wherein Cover-1 will be Technical Bid and Cover-2 will be Financial Bid. Those qualified in the Technical Bid shall only be eligible to participate in Financial Bid.

The Telangana State Girijan Co-operative Corporation Limited (TSGCC), Tribal Welfare Department (TWD), has decided to purchase Soap Noodles (Adani/3F/ Jocil make) and invites the bids from the interested parties for Supply of Soap Noodles (Adani/3F/ Jocil make).

The Request for Proposal (RFP) is available on the website of www.twd.telangana.gov.in and it can also be downloaded.

Important dates related to the tender:

<table>
<thead>
<tr>
<th>Event</th>
<th>Date/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bid calling date</td>
<td>25-09-2019</td>
</tr>
<tr>
<td>Last date / time for receipt of queries*</td>
<td>11-10-2019 5.00 PM</td>
</tr>
<tr>
<td>Pre-bid conference</td>
<td></td>
</tr>
<tr>
<td>Bid submission date / time</td>
<td>11-10-2019 5.00 PM</td>
</tr>
<tr>
<td>Opening of Technical bids date / time</td>
<td>14-10-2019 11.00 AM</td>
</tr>
<tr>
<td>Opening of Price bids</td>
<td>14-10-2019 3.00 PM</td>
</tr>
<tr>
<td>Bid Document Fee (Non-refundable)</td>
<td></td>
</tr>
<tr>
<td>Contact Person</td>
<td>Sri N.Vijaya Kumar, DGM 94901 66291</td>
</tr>
</tbody>
</table>

*Queries to be mailed to mktgtsgcc@gmail.com
II. Terms of the Technical Bid:

1. Tenderers would be required to participate in two-bid system i.e., Cover-1 Technical Bid and Cover-2 Financial Bid. The Two (2) Bids have to be placed separately for Supply of Soap Noodles (Adani/3F/ Jocil make) at desired specifications. The Scope of work of the Successful Tenderer will be as per the Scope of Work defined hereunder:

2. The Earnest Money Deposit (EMD) for each item is detailed below.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the item</th>
<th>Quantity required</th>
<th>Approx. rate (incl.GST)</th>
<th>Stock value</th>
<th>EMD @ 10% on stock value</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Soap Noodles  80:20 78% TFM White premium (Adani/3F/ Jocil make)</td>
<td>50 Tons</td>
<td>58,000/- per ton</td>
<td>Rs.29,00,000/-</td>
<td>Rs.3,00,000/-</td>
</tr>
</tbody>
</table>

3. The EMD to be paid by way of Bank Crossed Demand Draft of any Nationalized Bank for an amount as stated above drawn in favor of “TSGCC Ltd” payable at Hyderabad along with bids.

4. Technical Bids should be deposited in the box before 11.10.2019 at 5 PM. Failure to furnish the original DD/ towards EMD before technical bid opening date will entail rejection of bid and blacklisting.

5. The tenderers can view/download the tender documents from the website www.twd.telangana.gov.in

III. Scope of work

a. The Telangana State Girijan Co-operative Corporation Limited is in requirement of Soap Noodles (Adani/3F/ Jocil make) for utilization in making of Giri Soaps.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the item</th>
<th>Quantity required</th>
<th>Size of Pack &amp; Specifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Soap Noodles</td>
<td>50 Tons</td>
<td>Soap Noodles 80:20 78% TFM, White premium (Adani/3F/ Jocil make)</td>
</tr>
</tbody>
</table>

b. The quantity of the above products will be dependent on various factors and hence the Tenderer should able to supply the above products on desired quantity as confirmed by
TSGCC vide work order. The work order may vary at (+/-) 10% of the quantity mentioned above.

c. The Tenderer should make necessary arrangements for supply of the ordered product at Rajendranagar, Hyderabad as confirmed by TSGCC in its work order. The complete logistics shall be the responsibility of the Tenderer.

d. The soap noodles to be supplied, basing on the Work Order issued by TSGCC as per this tender.

e. The Tenderer shall be solely responsible to comply with all legal and statutory requirements that arise out of this tender agreement and in respect of the manufacture and Supply of Soap Noodles (Adani/3F/ Jocil make) as per the terms of this tender.

f. The Soap Noodles (Adani/3F/ Jocil make) supplied by the Tenderer under this Tender are subject to quality inspection by TSGCC and if found any deficiency in quality are subject to return without any payment thereof.

g. The successful Tenderer shall indemnify/deemed to have indemnified the TSGCC for all claims/losses arising out of this tender. The Tenderer is deemed to have indemnified TSGCC against any claim by any authority once the work order is awarded. In the event the TSGCC has to pay any individual, statutory body or any agency for reasons directly or indirectly attributable to this tender, the Tenderer only shall pay such claim/damages and even if the TSGCC is called upon to pay, such damages/penalties and or cost shall be recovered from the Tenderer's dues/amount payable or shall be paid by the Tenderer on a demand from TSGCC;

h. The successful bidder shall execute an irrevocable indemnity bond in an appropriate stamp paper in favor of TSGCC that they would indemnify and keep TSGCC indemnified and harmless against any claims, losses, expenses which TSGCC may suffer or incur as a result of breach of contract. The Tenderer shall further agree that the indemnity herein contained shall remain in full force and effect during the pendency of the contract and that it shall continue to be enforceable till all dues under or by virtue of the said contract have been fully paid and all claims are discharged or till TSGCC is satisfied that the terms and conditions of the joint agreement have been fully and properly carried out by the Tenderer. The Tenderer also should undertake not to revoke this indemnity during its currency save with TSGCC’s consent in writing.
i. The Tenderer shall follow all rules as may be existing or may be framed from time to time at TSGCC on all aspects covering this tender. Material movement, entry/exit of personnel, identity card, safety, etc. shall be according to procedures existing in TSGCC as amended from time to time;

IV. Procedure for submission of bids

1. Tenderers need to submit the bids in the Box located in the office of Vice Chairman & Managing Director, TSGCC, 4th Floor, DSS Bhavan, Masab Tank, Hyderabad.

2. Documents pertaining to Technical Bid need to be attached to the tender while submitting the bids. The attested copies of all these documents of Technical Bid along with all the necessary enclosures should be dropped in the box in the office of Vice Chairman & Managing Director, TS Girijan Coop. Corpn. Ltd., DSS Bhavan, Masab Tank, Hyderabad before opening of Technical Bid.

V. Qualification required

1. To qualify for consideration of award of the assignment each tenderer should fulfill the following eligibility criteria:

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>The Tenderer must be a manufacturer and shall have at-least 3 (three) years of experience in manufacturing and Supply of Soap Noodles (Adani/3F/ Jocil make) or must be a supplier with at least (5) years of experience.</td>
</tr>
<tr>
<td>2</td>
<td>Tenderer should have executed or executing single contract, of manufacture and supply of Supply of Soap Noodles worth INR 50 lakhs per annum.</td>
</tr>
<tr>
<td>3</td>
<td>The firm should be a GST registered entity with an average turnover of at-least INR 50 lakhs per annum for the preceding three financial years</td>
</tr>
<tr>
<td>4</td>
<td>The Tenderer should not have been blacklisted / disqualified by any government authority for whatever reason for participating in any tender</td>
</tr>
<tr>
<td>5</td>
<td>The Tenderer should not be a party to any ongoing litigation on any of its products manufactured or supplied including on the grounds of quality, in any jurisdiction or with any judicial authority.</td>
</tr>
<tr>
<td>6</td>
<td>The tenderer should have a packaging facility to enable the requisite packaging as required in the tender</td>
</tr>
<tr>
<td>7</td>
<td>The tenderer should not be dis-qualified by any government agency from carrying on its operations</td>
</tr>
</tbody>
</table>
2. The Tenderer should submit the particulars in the format specified in the tender schedule along with following substantiating certificates/documents.

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Documents to be submitted</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>If the Tenderer is a Partnership Firm, certified true copy of the Registered Partnership Deed along with the list of Partners. If the Tenderer is a Company, certified True Copy of the Certificate of Incorporation and Memorandum and Articles of Association along with the list of Shareholders and Directors;</td>
</tr>
<tr>
<td>2</td>
<td>Original Demand Draft for EMD</td>
</tr>
<tr>
<td>3</td>
<td>Document evidencing the experience for (3) years in manufacturing and supply of the items mentioned in the Tender.</td>
</tr>
<tr>
<td>4</td>
<td>Certified true copy of the GST registration Certificate, and PAN of the Tenderer</td>
</tr>
<tr>
<td>5</td>
<td>Certified true copy of the ISO (certification is preferable)</td>
</tr>
<tr>
<td>6</td>
<td>Certified true copies of Income Tax returns (complete set) of two years i.e., from 2016-17 to 2017-18</td>
</tr>
<tr>
<td>7</td>
<td>Details of production capacity of the Tenderer</td>
</tr>
<tr>
<td>8</td>
<td>The price quoted for Soap Noodles (Adani/3F/ Jocil make) shall be the price for manufacture and supply of the product to TSGCC including loading and unloading expenses and shall include all taxes payable thereof. The Price quoted by the tenderer in the Financial Bid shall be the only price payable by TSGCC under the Tender for the desired quantity of products.</td>
</tr>
<tr>
<td>9</td>
<td>The Tenderer shall submit a sample of all items of products duly providing the information of product that is required to be provided as manufacturer of the product. Tender documents without sample products are liable for rejection.</td>
</tr>
</tbody>
</table>

3. The Tenderer will be disqualified if the EMD and the copies of substantiating certificates/documents are not submitted before opening of technical Bid.

VI. Procedure for bid submission

1. The Tenderers who are desirous of participating in Bidding shall submit their Technical bids, and Financial bids in the Standard formats prescribed in the Tender documents. The tenderers should submit copies of documents in support of their Technical bids in the box provided. The Tenderers shall sign on all the statements, documents, certificates, submitted by them, owning responsibility for their correctness / authenticity.

2. TECHNICAL BID (cover-1) should be placed in separate box. The Technical bid containing Schedule-A along with all requisite documents should be kept in one
envelope and super scribed as “Technical Bid for Supply of Soap Noodles (Adani/3F/Jocil make) to TSGCC” and sealed properly.

3. FINANCIAL BID (Cover-2) should be placed in separate box. The Financial bid containing Schedule-B along with all requisite documents should be kept in one envelope and super scribed as “Financial Bid for Supply of Soap Noodles (Adani, 3F or Jocil make) to TSGCC” and sealed properly.

4. After submitting the Technical bid, the attested copies, certificates, documents, original Demand Drafts/ in respect of EMD (except the Financial bid / offer) are to be submitted by the tenderer to the Vice Chairman & Managing Director, Telangana State Girijan Co-operative Corporation Limited, so as to reach before 17:00 hrs on the date of opening of the technical bid, no additional documents/statements will be accepted.

5. Any Tenders received after the date and time mentioned on the tender notice due to postal delay or Tender lost or for any other reason shall not be entertained under any circumstances.

6. Failure to submit the Technical bids before the date and time of opening of technical bid will entail rejection of the bid and forfeiture of EMD. The Corporation shall not hold any risk on account of postal delay. Similarly, if any of the certificates, documents, etc., furnished by the tenderer are found to be false / fabricated / bogus, the Tenderer will be disqualified, and blacklisted, and necessary legal action will be initiated by forfeiting the EMD.

7. The sealed Tenders shall be presented either by the intending tenderers in person or through his/her/its authorized representatives, along with an authorization letter to that extent, within the date and time stipulated at the place indicated in the Tender notice.

8. The Tenderer is requested to examine all instructions, forms, terms and specification in the Bid documents. Failure to furnish all the information required as per Bid documents or submission of the bids not substantially responsive to the Bid documents in every respect will be at the Tenderer’s risk and may result in rejection of the Bid.
VII. General Terms & Conditions

AUTHORITY INVITING BIDS: Selection Committee as constituted by the orders of Vice Chairman & Managing Director, Telangana State Girijan Cooperative Corporation Limited

1. Bids are invited on the two-bid system for manufacture and Supply of Soap Noodles (Adani/3F/ Jocil make) at desired quantities from the eligible individuals, firms, companies.

2. Tender Schedules: Tender schedules are as per the table provided in Notice Inviting Tender and can also be downloaded from the Web site www.twd.telangana.gov.in.

3. The documents that are submitted in the technical bids (Cover -1) will only be considered for technical bid evaluation.

4. Statements, certificates, documents, original Demand Drafts in respect of EMD (except the Finance bid / offer) are to be submitted by the Tenderer to the Vice Chairman & Managing Director, so as to reach before 16:00 hours on the date of opening of the Technical Bid.

5. Tenders not submitted in the prescribed form will be rejected. Tenders which propose any alterations in the specified aspects or containing other conditions of any sort will be rejected. No additional documents / statements will be accepted. Failure to furnish any of the submitted documents, certificates, before the date and time of opening of technical bid will entail rejection of the bid and forfeiture of EMD. The Corporation will not hold any risk on account of postal delay. Similarly, if any of the certificates, documents, etc., furnished by the tenderer are found to be false / fabricated / bogus, the Tenderer will be disqualified, and blacklisted, and necessary legal action will be initiated by forfeiting the EMD.

6. The successful Tenderer shall Supply of Soap Noodles (Adani/3F/ Jocil make) to TSGCC from time to time.

7. Submission of the tender by tenderer implies that these conditions of tender have been read and is aware of the scope of the manufacturing and supply.
8. The Tenderer should submit the complete proposal on or before the prescribed date at the following address:

   The Vice Chairman & Managing Director,
   Telangana State Girijan Cooperative Corporation Limited,
   4th Floor, DSS Bhavan, Masab Tank, Hyderabad-500 028

9. The Tenders are purely for **Supply of Soap Noodles (Adani/3F/ Jocil make)** to TSGCC.

10. The finalized tenderer should supply the **Soap Noodles (Adani/3F/ Jocil make)** within stipulated time provided by TSGCC in its work order. The tenderer will be blacklisted in case of failure in timely supply of the products.

11. This Tender Document is confidential and the TSGCC shall ensure that anything contained in this Tender document shall not be disclosed in any manner, whatsoever.

12. Besides other conditions and terms highlighted in the Tender document, bids may be rejected under the following circumstances.
   a. Bids submitted without EMD or with improper EMD;
   b. Bids submitted without meeting any of the qualification criteria;
   c. The information provided by the Tenderer is found to be incorrect / misleading at any stage / time during the Tendering Process;
   d. Any effort on the part of a tenderer to influence the bid evaluation, bid comparison or contract award decisions;
   e. Bids without power of authorization and any other document consisting of adequate proof of the ability of the signatory to bind the Tenderer;
   f. Failure to furnish proofs for information provided;
   g. Technical Bid containing Commercial details;
   h. Revelation of prices in any form or by any reason before opening the Financial Bid;
   i. Failure to furnish all information required as per Tender document;
   j. The Tenderer not conforming to unconditional acceptance of full responsibility of supplying of stocks in accordance with the Agreement of this Tender

13. In all matters of doubts and disputes etc., arising on opening of Tenders or arising out of the terms and conditions, the decision of the VC & Managing Director, TSGCC, Hyderabad is final and binding on the Tenderers.

14. In the event of any question, dispute or difference arising under the agreement or in connection therewith, except as to matter the decision to which is specifically
provided under the Agreement, the same shall be referred to VC & Managing Director, TSGCC, whose decision shall be final.

15. In case of any dispute arising out of the terms and conditions of contract or assignment, the matter shall be governed by the laws of India (both substantive and procedural) at that time being in force and shall be subject to exclusive jurisdiction of the Courts in Hyderabad.

VIII. Tender Opening and Evaluation

A. Tender opening

1. The proposals / bids received will be opened in the Office of the VC & Managing Director, TSGCC Ltd., 4th Floor, DSS Bhavan, Masab Tank, Hyderabad on the scheduled dates & time.

2. All the Statements, documents, certificates, Demand Draft etc., submitted by the Tenderers will be verified for technical evaluation. The technical bids will be evaluated against the specified parameters / criteria same as in the case of conventional tenders and the technically qualified Tenderers will be identified. The result of Technical bids evaluation will be informed to all the tenderers who participated in the Tenders.

B. Clarification on the Technical Bid.

1. The tender opening authority may call upon any tenderer for clarification on the statements, documentary proof relating to the technical bid. The request for clarification and response thereto shall be in writing submitted by the tenderer. The clarification called for from the tenderers shall be furnished within the stipulated time, which shall not be more than a week.

2. The tenderer if so desirous, shall agree in writing to furnish the clarification called for within the stipulated time or Disqualification and rejection of his tender may result in the event of failure to do so.
C. Examination of technical bids and determination of responsiveness

1. The Selection Committee will evaluate whether each Tenderer is satisfying the eligibility criteria prescribed in the tender document and declares them as a qualified Tenderer.

2. The Selection Committee would evaluate both Pre-qualification cum Technical Proposals based on the details provided in the RFP. Decision of the Committee would be final and binding upon all the Tenderers. If any alteration is made by the tenderer in the tender documents, the tender will be rejected.

3. If tenderer is found to have misled or furnished false information in the forms / statements / certificates submitted in proof of qualification requirements or record of performance. The tenderer is subjected to be black listed and the EMD shall be forfeited.

4. Final acceptance of the tender rests with the Selection Committee who reserves the right to accept or reject any or all tenders without assigning any reason.

D. Financial bid opening

1. At the specified date and time, the financial bids of all the technically qualified Tenderers will be opened by the Selection Committee and the result will be informed to all the Tenderers who participated in the Tenders.

2. The Financial Bid of the Unqualified Tenderers in Technical Bid will not be opened.

3. Tenders shall be scrutinized in accordance with the conditions stipulated in the Tender document. In case of any discrepancy of non-adherence to conditions, the Tender accepting authority shall communicate the same which will be binding both on the tender opening authority and the Tenderer. In case of any ambiguity or dispute, the decision taken by the Tender Accepting Authority on tenders shall be final.

E. Evaluation and comparison of finance bids.

1. The Selection Committee will evaluate and compare the price bids of all the qualified Tenderers.

2. Selection of Tenderer among the highest & equally quoted tenderers will be in the following order of preference.

   a. Track record in manufacturing and supply of products;
   b. Annual Turnover of the tenderer from the manufacture and supply of products;
c. Experience in manufacture and supply of products to any of the government organizations or agencies;

d. Awards received by the tenderer towards the quality of the products manufactured;

F. Process to be confidential

1. Information relating to the examination, clarification, evaluation and comparison of Tenders and recommendations for the award of a contract shall not be disclosed to Tenderers or any other persons who are not officially concerned with such process until the award to the successful Tenderer has been announced by the tender accepting authority. Any effort by a Tenderer to influence the processing of Tenders or award decisions may result in the rejection of his Tender.

2. No Tenderer shall contact the Selection Committee or any authority concerned with finalization of tenders on any matter relating to its Tender from the time of the tender opening to the time the tender is awarded. If the Tenderer wishes to bring additional information to the notice of the Selection Committee, it should do so in writing.

3. Before recommending / accepting the tender, the tender recommending / accepting authority shall verify the correctness of certificates submitted to meet the eligibility criteria and specifically experience.

IX. Award of License (Award Criteria)

1. The Selection Committee will submit the recommendations to the competent authority to award the license.

2. The tender accepting authority reserves the right to accept or reject any Tender or all tenders and to cancel the Tendering process, at any time prior to the award of License, without thereby incurring any liability to the affected Tenderer(s) or any obligation to inform the affected Tenderer(s) of the reasons for such action.

X. Notification of award of license and signing of agreement.

1. The Tenderer whose Tender has been accepted will be notified of the award of the Contract prior to expiration of the Tender validity period by registered letter. This letter (hereinafter and in the Conditions of Contract called “Letter of Acceptance”) will indicate the sum that the tenderer quoted for the finance bid to supply the goods on contract basis.
2. When a tender is to be accepted the concerned tenderer shall attend the Office of the VC & Managing Director, TSGCC Ltd., 4th Floor, DSS Bhavan, Masab Tank, Hyderabad on the date informed in the letter of acceptance separately by the tendering Authority in writing for executing the agreement / MoU. Failure on the part of successful Tenderer to execute the contract agreement within 30 days from the receipt of written communication of letter of acceptance to this effect would entail rejection of tender and forfeited of EMD.

3. The successful tenderer shall enter into an agreement / MoU on a non-judicial stamp paper as per Stamp duty Act, Government of Telangana, with terms & conditions as per the format specified by the VC & Managing Director, TSGCC Ltd., Hyderabad within thirty (30) days from the receipt of written communication of letter of acceptance to this office failing which the EMD shall be forfeited.

4. The conditions stipulated in the Agreement/MoU shall be strictly adhered to and violation of any of the conditions will entail termination of the contract without prejudice to the rights of TSGCC, with such penalties as specified in the Bidding document and the Agreement/MoU

XI. Earnest Money Deposit

The Earnest Money Deposit for each item (as detailed above at No.II(2)) shall be submitted along with the “Technical Bid” in the form of a demand draft drawn in favour of “TSGCC Limited” payable at Hyderabad and the DD should be from a Nationalized / Scheduled bank. No interest would be paid on the EMD amount. Bids not accompanied with Earnest Money Deposit shall be rejected.

The EMD may be forfeited:

a. If the successful bidder fails to accept the Work Order or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.

b. If the bidder withdraws the bid during the period of bid validity specified in the tender.
c. If the bidder fails to furnish the acceptance in writing, within 7-days of award of contract/order.

The EMD shall be refunded to the unsuccessful bidders once the order is released on the successful bidder.

XII. Corrupt or fraudulent practices

1. TSGCC requires that the Tenderers, observe the highest standard of ethics during the execution of contract.

2. For the purposes of this provision, the terms set forth below shall mean and include the following:

a. “corrupt practices” means the offering, giving, receiving or soliciting of anything of value to influence the action of a Corporation/ Government official in selection of eligible Tenderer and/or highest Tenderer.

b. “fraudulent practice” means a misrepresentation of facts in order to influence for executing the contract to the detriment of the Corporation/Government and includes collusive practice among Tenderers (prior to or after Tender submission) designed to establish in Tender prices at artificial non-competitive levels and to deprive the other Tenderers benefits of free and open competition.

3. TSGCC shall reject a proposal for award, if it determines that the Tenderer recommended for award has engaged in corrupt or fraudulent practices in competing for the tender in question.

4. TSGCC will blacklist / or debar the tenderer, either indefinitely or for a specified period of time, if at any time TSGCC determines that the tenderer has engaged in corrupt or fraudulent practices in competing for, or in executing the agreement.
XIII. Rights of TSGCC

1. TSGCC reserves the right to reject any or all of the tenders, without assigning any reason whatsoever.

2. In the event of any dispute regarding any of the tender conditions, the decision of the VC & Managing Director shall be final.

Vice Chairman & Managing Director,
Telangana State Girijan Cooperative Corporation Limited
Tribal Welfare Department
Government of Telangana
Schedule - A
(To be submitted on Tenderer letter-head)

Technical Bid for Supply of Soap Noodles (Adani/3F/ Jocil make)

Dated:

To
The Vice Chairman & Managing Director,
Telangana State Girijan Co-operative Corporation Limited,
4th Floor, DSS Bhavan, Masab Tank,
HYDERABAD.

Respected Sir/Madam,

Sub:  Technical Bid for Supply of Soap Noodles (Adani/3F/ Jocil make)


I / We hereby offer to submit the Technical Bid for supply of Supply of Soap Noodles (Adani/3F/ Jocil make) to Telangana State Girijan Co-operative Corporation Limited.

I / We have read, and understood the contents of the Tender and further state that, I / We unconditionally accept and abide by the terms & conditions specified therein.

I / We submit the Technical Bid as under:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Item</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Name of the Tenderer with complete registered office address</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>List of all Partners along with address in case the Tenderer is a Partnership Firm. List of all Directors with DIN and address in case the Tenderer is a Company</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Name of the Contact person / Authorized Person</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Contact Number</td>
<td>i. Mobile</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ii. Landline</td>
</tr>
<tr>
<td>4</td>
<td>Official mail ID</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Date of Establishment of the firm / Company</td>
<td></td>
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<td></td>
<td></td>
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<td>---</td>
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<td></td>
</tr>
</tbody>
</table>
| 6 | **a.** Whether the Tenderer is Registered (Yes / No)  
   **b.** If Yes, under which Statute the Tenderer is registered (Legal status)  
   **c.** Date of Registration  
   **d.** Date of expiry |
| 7 | ISO Certified (Yes / No) |
| 8 | **a.** Whether GST payee (Yes / No)  
   **b.** GST Number |
| 9 | **a.** Whether Income Tax payee (Yes / No)  
   **b.** Mention PAN / TAN of the firm |
| 10 | Total financial Turnover per year (Certified by Statutory Auditor) |
| 11 | Present plant production capacity per month |
| 12 | Total years of experience in manufacturing / supply of the products (minimum (3) years) |
| 13 | To which organizations supplies made (mention the organization name & year of supplies made)  
   1.  
   2.  
   3.  
   4.  
   5. |
| 14 | EMD particulars  
   DD No.  
   Amount Rs.  
   Date of drawn:  
   Bank name:  
   Branch: |

**NOTE:**

1. Shall sign on all statements, documents, certificates uploaded owning responsibility for their correctness/authenticity.
2. All the statements, copies of the certificates, documents etc. enclosed to the technical bid shall be signed by the Tenderer and given page numbers on the right corner of each certificate. The statements furnished shall be in the prescribed formats appended to the bid document.
3. The information shall be filled in by the in the Schedule-A and statements and shall be enclosed to the technical bid for the purposes of verification as well as evaluation of the Tenderer’s compliance to the qualification criteria as provided in the bid document.

4. After thorough scrutiny of the Technical Bid criteria submitted by the Firm, subject to scrutiny & inspection of the factory by the Selection Committee, the Commercial Bid will be open.

DECLARATION:
I/We ................................................................. have gone through carefully all the Bid conditions and solemnly declare that I/We will abide by any penal action such as disqualification or black listing or determination of contract or any other action deemed fit, taken by the Department against me/us if it is found that the statements, documents, certificates produced by me/us are false/fabricated. I/We hereby declare that, I/We have not been blacklisted/debarred/suspended/demoted in any department in Andhra Pradesh and Telangana or in any State/Central Government/State or Central Government undertakings due to any reason.

Date: ________________________________________

Place: ________________________________________

Name, Designation & Signature of authorized authority of the Firm
Supply of Soap Noodles
to
Telangana State Girijan Co-operation Corporation Limited (TSGCC)

Request for Proposal
Financial Bid

September, 2019
Tender Reference No. 176/2019/D

Telangana State Girijan Co-operative Corporation Limited
Tribal Welfare Department, Government of Telangana
4th Floor, DSS Bhavan, Opp. Chancha Nehru Park, Masab Tank, Hyderabad - 500 028
Ph: +91 40 23393779, 23398013
Email: mktgtsgcc@gmail.com, website: www.twd.telangana.gov.in
I. Notice Inviting Tender

**NAME OF TENDER: Supply of Soap Noodles**

Those tenderers who are qualified in the Technical Bid are entitled to participate in the Financial Bid.

Terms and Conditions of the Finance Bid to be opened by the Selection Committee on 14-10-2019 at 3:00 PM for allotment of contract for **Supply of Soap Noodles (Adani/3F/ Jocil make)** to TSGCC indicated in the tender notification, published in newspapers on 26-06-2019.

Tender forms could be obtained from Telangana State Girijan Cooperative Corporation Limited, 4th Floor, DSS Bhavan, Masab Tank, Hyderabad on payment of Rs. 1,000 + applicable GST for each tender form on all working days between 10:30 A.M. to 5:00 PM from the date of tender until 11-10-2019.

II. Scope of work

a. The Telangana State Girijan Co-operative Corporation Limited is in requirement of Soap Noodles (Adani/3F/ Jocil make) for manufacturing Detergent soaps, the specification are noted below:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the item</th>
<th>Quantity required</th>
<th>Size of Pack &amp; Specifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Soap Noodles</td>
<td>50 Tons</td>
<td>80:20, 78% TFM White premium (Adani/3F/ Jocil make)</td>
</tr>
</tbody>
</table>

b. The quantity of the above products will be dependent on various factors and hence the Tenderer should able to supply the above products on desired quantities from time to time as confirmed by TSGCC vide work order. The work may vary at (+/-) 10% of the quantities mentioned above.
c. The Tenderer should make necessary arrangements for supply of the ordered products at various places in the State of Telangana as confirmed by TSGCC from time to time in its work order. The complete logistics shall be the responsibility of the Tenderer;

d. The product to be manufactured and supplied, basing on the Work Order issued by TSGCC as per this tender.

e. The Tenderer shall be solely responsible to comply with all legal and statutory requirements that arise out of this tender agreement and in respect of the manufacture and **Supply of Soap Noodles (Adani/3F/ Jocil make)** as per the terms of this tender.

f. The products supplied by the Tenderer under this Tender are subject to quality inspection by TSGCC and if found any deficiency in quality are subject to return without any payment thereof.

g. The successful Tenderer shall indemnify/deemed to have indemnified the TSGCC for all claims/losses arising out of this tender. The Tenderer is deemed to have indemnified TSGCC against any claim by any authority once the work order is awarded. In the event the TSGCC has to pay any individual, statutory body or any agency for reasons directly or indirectly attributable to this tender, the Tenderer only shall pay such claim/damages and even if the TSGCC is called upon to pay, such damages/penalties and or cost shall be recovered from the Tenderer's dues/amount payable or shall be paid by the Tenderer on a demand from TSGCC;

h. The successful bidder shall execute an irrevocable indemnity bond in an appropriate stamp paper in favor of TSGCC that they would indemnify and keep TSGCC indemnified and harmless against any claims, losses, expenses which TSGCC may suffer or incur as a result of breach of contract. The Tenderer shall further agree that the indemnity herein contained shall remain in full force and effect during the pendency of the contract and that it shall continue to be enforceable till all dues under or by virtue of the said contract have been fully paid and all claims are discharged or till TSGCC is satisfied that the terms and conditions of the joint agreement have been fully and properly carried out by the Tenderer. The Tenderer also should undertake not to revoke this indemnity during its currency save with TSGCC’s consent in writing.
i. The Tenderer shall follow all rules as may be existing or may be framed from time to time at TSGCC on all aspects covering this tender. Material movement, entry/exit of personnel, identity card, safety, etc. shall be according to procedures existing in TSGCC as amended from time to time;

III. Criteria of selection

a. Technical bids will be evaluated by the Selection Committee in first phase.

b. Only the eligible bidders in technical tender will be allowed to attend the opening of financial bid.

c. Financial bids will be opened by the Selection committee on 14-10-2019 at 3:00 PM in presence of eligible bidders.

IV. Submission of Tender forms:

a. Completed tender form with all enclosures should be submitted to Telangana State Girijan Cooperative Corporation Limited, 4th Floor, DSS Bhavan, Masab Tank, Hyderabad on or before 05:00 PM on 11-10-2019.

b. Each tender shall be accompanied by a demand draft with the prescribed amount of each product towards EMD drawn in favor of “TSGCC Limited” payable at Hyderabad.

c. EMD amount does not carry any interest.

d. Incomplete Finance Bids not accompanied by Demand Draft, as having paid the E.M.D. will not be entertained and they would be summarily rejected.

e. No Cash, Cheques or postal orders will be accepted towards payment of E.M.D.

V. Submission of Bid

1. The price quoted for Soap Noodles (Adani/3F/ Jocil make) shall be the price for manufacture and supply of the product to TSGCC including loading and unloading expenses and shall include all taxes payable thereof. The Price quoted by the tenderer in the Financial Bid shall be the only price payable by TSGCC under the Tender for the desired quantity of products.

2. The rate offered in the Tenders must be written in words also, and corrections if any shall clearly be attested.

3. The lowest rates quoted by the Tenderer may either be considered for acceptance or rejection by the VC & Managing Director, TSGCC, Hyderabad without assigning any
reason. The VC & Managing Director, TSGCC, Hyderabad also reserves the right to Postpone/Cancel the Tenders, withdraw, and reduce/enhance the quantities required.

4. The VC & Managing Director, TSGCC, Hyderabad also reserves the right to accept or reject any or all the Tender/rate quoted without assigning any reason as considered, as deemed fit on the same day or any other subsequent date.

5. The Tenderer shall submit a sample duly providing the information that is required to be provided as manufacturer of the product. Tender documents without sample products are liable for rejection.

6. Successful tenderer shall enter into Agreement duly fulfilling all the formalities of the tender within one month from the date of award of tender.
   a) If the successful tenderer fails to enter into License agreement within the stipulated period, the EMD amount would be forfeited.
   b) The successful tenderer should commence commercial operations within one month from the date of execution of the agreement.

VI. Opening of Financial Bid.

Financial Bids will be opened at 3.00 PM on 14-10-2019 at TSGCC, 4th Floor, DSS Bhavan, Masab Tank, Hyderabad in presence of all eligible tenderers or their authorized representatives who carry authorization letter and identification from the eligible tenderer. If for any reason either the tenderer or his representative is not present, even then tenders would be opened at the specified place and time.

VII. Validity of tenders

The tender is valid for a period of 30 (thirty) days from the date of submission of sealed tender form.

VIII. Process to be confidential

1. Information relating to the examination, clarification, evaluation and comparison of Tenders and recommendations for the award of a contract shall not be disclosed to Tenderers or any other persons who are not officially concerned with such process until the award to the successful Tenderer has been announced by the tender accepting authority. Any effort by a Tenderer to influence the processing of Tenders or award decisions may result in the rejection of his Tender.
2. No Tenderer shall contact the Selection Committee, or any authority concerned with finalization of tenders on any matter relating to its Tender from the time of the Tender opening to the time the tender is awarded. If the Tenderer wishes to bring additional information to the notice of the Selection Committee, it should do so in writing.

3. Before recommending / accepting the tender, the tender recommending / accepting authority shall verify the correctness of certificates submitted to meet the eligibility criteria and specifically experience.

IX. **Financial Bid Rejection Criteria:**

Besides other conditions and terms highlighted in the Tender document, bids may be rejected under the following circumstances.

a. Incomplete Financial Bid
b. Financial Bids that do not contain commercial confirmation in the prescribed formats (Schedule-B)
c. Total price quoted by the Bidder doesn’t included all statutory taxes (GST etc.) and delivery at various agencies of Tribal Welfare Department in Telangana State which also includes unloading charges

X. **Notification of award of license and signing of agreement.**

1. The Tenderer whose Tender has been accepted will be notified of the award of the Contract prior to expiration of the Tender validity period by registered letter. This letter (hereinafter and in the Conditions of Contract called “Letter of Acceptance”) will indicate the sum that the tenderer quoted for the finance bid to supply the goods on contract basis.

2. When a tender is to be accepted the concerned tenderer shall attend the Office of the VC & Managing Director, TSGCC Ltd., 4th Floor, DSS Bhavan, Masab Tank, Hyderabad on the date informed in the letter of acceptance separately by the Tendering Authority in writing for executing the agreement / MoU. Failure on the part of successful Tenderer to execute the contract agreement within 30 days from the receipt of written communication of letter of acceptance to this effect would entail rejection of tender and EMD will be forfeited.
3. The successful tenderer shall enter into an agreement / MoU on a non-judicial stamp paper as per Stamp duty Act, Government of Telangana, with terms & conditions as per the format specified by the VC & Managing Director, TSGCC Ltd., Hyderabad within thirty (30) days from the receipt of written communication of letter of acceptance to this office failing which the EMD shall be forfeited.

4. The conditions stipulated in the Agreement/MoU shall be strictly adhered to and violation of any of the conditions will entail termination of the contract without prejudice to the rights of TSGCC, with such penalties as specified in the Bidding document and the Agreement/MoU

XI. TSGCC reserves the right to:

a) Verify any or all information submitted by the tenderer.

b) The information provided by the tenderer in the tender form or any information provided by the tenderer in response to any subsequent query by TSGCC, if found to be incorrect or is a misrepresentation of facts, then the tender will be liable for rejection. Mere clerical errors or bona-fide mistakes may be treated as an exception at the sole discretion of Vice Chairman & Managing Director of TSGCC

c) TSGCC reserves the right to cancel/postpone the tenders at any time without assigning any reasons whatsoever.

XII. Principles of agreement:

a) Contract period shall be determined by TSGCC on the date of execution of the Agreement or issuance of Letter of acceptance.

b) Agreement should be registered with the local sub-registrar as per the provisions of Stamps and Registration Act within one month of signing the Agreement. Failing which security deposit shall be forfeited.

c) The Contract comes into operation from the date of entering into agreement by the successful tenderer.

XIII. Termination:

a. Tenderer cannot terminate the Agreement from the date of entering into agreement.
b. In case, the Tenderer decides to terminate the agreement post issuance of the Letter of acceptance, then the entire EMD shall be forfeited without any further notice.

XIV. Termination of agreement by TSGCC:

a) TSGCC may without prejudice to any other remedy for breach of contract may terminate the contract in whole or in parts
b) Failing to achieve the supply of deliverables as required within one month from the date of execution of the agreement.
c) Violation of any terms & conditions of agreement.
d) Non-adherence to quality of products being supplied by the manufacturer.
e) TSGCC may also by giving written notice and without compensation to the Tenderer terminate the contract if the Tenderer becomes unwilling, bankrupt or otherwise insolvent without affecting its right of action or remedy as Tenderer.

XV. Arbitration

In the event of any question, dispute or difference arising under the agreement or in connection there with (except as to matter the decision to which is specifically provided under this agreement), the same shall be referred to sole arbitration of the Managing Director, TGSCC Hyderabad, whose decision shall be final.

XVI. Corrupt or fraudulent practices

1. TSGCC requires that the Tenderers, observe the highest standard of ethics during the execution of contract.
2. For the purposes of this provision, the terms set forth below shall mean and include the following:
   a. “corrupt practices” means the offering, giving, receiving or soliciting of anything of value to influence the action of a Corporation / Government official in selection of eligible Tenderer and/or highest Tenderer.
   b. “fraudulent practice” means a misrepresentation of facts in order to influence for executing the contract to the detriment of the Corporation/Government and includes collusive practice among Tenderers (prior to or after Tender submission) designed to establish in Tender prices at artificial non-competitive levels and to deprive the other Tenderers benefits of free and open competition.
3. TSGCC shall reject a proposal for award, if it determines that the Tenderer recommended for award has engaged in corrupt or fraudulent practices in competing for the tender in question.

4. TSGCC will blacklist / or debar the tenderer, either indefinitely or for a specified period of time, if at any time TSGCC determines that the tenderer has engaged in corrupt or fraudulent practices in competing for, or in executing the agreement.

XVII. Rights of TSGCC

1. TSGCC reserves the right to reject any or all of the tenders, without assigning any reason whatsoever.

2. In the event of any dispute regarding any of the tender conditions, the decision of the VC & Managing Director shall be final.

Vice Chairman & Managing Director,
Telangana State Girijan Cooperative Corporation Limited
Tribal Welfare Department
Government of Telangana
**Schedule - B**
*(To be submitted on Bidder letter-head)*

**Commercial Bid for Supply of Soap Noodles (Adani/3F/ Jocil make)**

To
Telangana State Girijan Coop. Corpn. Ltd., Hyderabad

Dated:

To
The Vice Chairman & Managing Director,
Telangana State Girijan Co-operative Corporation Limited,
DSS Bhavan, Masab Tank,
HYDERABAD.

Respected Sir/Madam,


I / We hereby offer to submit the financial Bid for Supply of Soap Noodles (Adani/3F/ Jocil make) to Telangana State Girijan Co-operative Corporation Limited.

I / We have read and understood the contents of the Tender and further state that, I/We unconditionally accept and abide by the terms & conditions specified therein.

I / We submit the Commercial Bid as under:

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the item</th>
<th>Required quantities</th>
<th>Tentative Rate per piece (incl.of GST)</th>
<th>Rate quoted by firm including all taxes (GST etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Soap Noodles 80:20 78% TFM (Adani/3F/ Jocil make)</td>
<td>50 Tons</td>
<td>Rs.58000/- per Ton</td>
<td></td>
</tr>
</tbody>
</table>

Date:

Place:
Schedule C

BID FORM

To
Vice Chairman & Managing Director,
TELANGANA STATE GIRIJAN COOPERATIVE
CORPORATION LIMITED.
4th Floor, DSS Bhavan, Masab Tank,
Hyderabad.

Dear Sir,

1. Having conditions of contract and services to be provided, including addenda Nos.......................the receipt of which is hereby duly acknowledged, we, undersigned, offer to manufacture Supply of Soap Noodles (Adani/3F/ Jocil make) to Telangana State Girijan Co-operative Corporation Limited in conformity with the conditions of contract and specifications for the sum shown in the schedule of prices attached herewith and made part of this Bid.

2. We undertake, to enter into agreement within 30 days of being called upon to do so and bear all expenses including charges for stamps etc., and agreement will be binding on us.

3. Until an agreement is signed and executed, this Bid together with your written acceptance thereof, in your notification of award shall constitute a binding contract between us.

4. Bid submitted by us are properly sealed and prepared so as to prevent any subsequent replacement.

5. We understand that you are not bound to accept the lowest or any bid, you may receive.

Dated this ..................... day of ......................... 2019.

Signature of
In capacity of
Duly authorized to sign the bid for and on behalf of.................

Witness.................................................................

Address.................................................................

Signature